

MAPLA Bylaws

Article 1 – Name

The name of this organization shall be the Maryland Association of Public Library Administrators.

Article 2 – Purpose

The purpose of this organization shall be to bring together the administrative officers of the public libraries of the state of Maryland to discuss matters common to all public libraries in Maryland and to take action consistent with the policies of the organization.

Article 3 – Membership

The membership of the association shall be administrative officers of: 23 County Libraries, Enoch Pratt Free Library, Western Maryland Regional Library, Eastern Shore Regional Library, Inc., Southern Maryland Regional Library Association, Inc., the State Library Resource Center, and the Maryland State Department of Education/Division of Library Development and Services. Each organization shall have one (1) vote. The annual membership fee, based on the size of the organization's annual budget is due in the fourth quarter of the calendar year. The Maryland Library Association (MLA) Executive Director is an ex officio, non-voting member.

Article 4 – Officers

The officers shall be a President and a Secretary/Treasurer. The Office of President shall be filled by the library directors in rotation, alphabetically, by the geographical location of the library/regional system. The term of the President shall be one calendar year.

The President is responsible for setting the time and location of the meetings, preparing and distributing the agenda, and chairing the meetings. The Secretary/Treasurer shall be elected from the membership at large for a term of one calendar year and may succeed themselves. The Secretary is responsible for recording and distributing meeting minutes.

Article 5 – Committees

An Executive Committee consisting of the Chairperson, Secretary/Treasurer and three members-at-large appointed by the Chair shall convene annually to review financial documents, prepare the budget which includes membership rates, and discuss other relevant business. The Chairperson shall appoint the members-at-large from three (3) different geographic areas of the state. The Chairperson shall appoint ad-hoc committees as needed.

Article 6 – Meetings

There shall be quarterly meetings called by the Chairperson. Other meetings may be called as needed or as requested by a simple majority vote. The first meeting of the calendar year shall be the annual meeting. The budget and membership fees are approved by the voting membership at the annual meeting.

Article 7 – Amendments

These Bylaws may be amended by an affirmative vote of two thirds of the member organizations present at a regular meeting of the Association. Notice of any proposed changes must be sent to the membership at least ten days prior to the meeting at which the vote was taken.

Article 8 – Parliamentary Authority

“Roberts Rules of Order” in the current edition shall govern the Association.

Revised and approved July 1997

Revised and approved July 24, 2003

Revised and approved September 23, 2010