

## 2011 DLDS DEADLINES

Date	Title of Report	Staff person Responsible
<b>January 14</b>	Public Library Statistics due at DLDS	Susan Paznekas <a href="mailto:spaznekas@msde.state.md.us">spaznekas@msde.state.md.us</a>
<b>February 22</b>	Last date to file ERate form 470 (Ordering of Services) for FY 2011  (Tech Plans, if required, must be created or written by this time)	Susan Paznekas <a href="mailto:spaznekas@msde.state.md.us">spaznekas@msde.state.md.us</a>
<b>March 24</b>	Last Date to file ERate form 471 (Ordering of Services) for FY 2011	Susan Paznekas <a href="mailto:spaznekas@msde.state.md.us">spaznekas@msde.state.md.us</a>
<b>March 31</b>	County Library Capital Grant  Quarterly Reports Due	Renee Croft <a href="mailto:RCroft@msde.state.md.us">RCroft@msde.state.md.us</a>
<b>May 1</b>	Free Public Library Services Policy Statement	Linda Davis <a href="mailto:ldavis@msde.state.md.us">ldavis@msde.state.md.us</a>
<b>June 1</b>	County Library Capital Grant  FY 2013 Applications due	Renee Croft <a href="mailto:RCroft@msde.state.md.us">RCroft@msde.state.md.us</a>
<b>June 30</b>	County Library Capital Grant  Quarterly Reports Due	Renee Croft <a href="mailto:RCroft@msde.state.md.us">RCroft@msde.state.md.us</a>
<b>July 1</b>	ERate Tech Plans  Date by which tech plans must be approved by DLDS for FY 2011	Susan Paznekas <a href="mailto:spaznekas@msde.state.md.us">spaznekas@msde.state.md.us</a>
<b>July 31</b>	Trustees Membership List Update	Linda Davis <a href="mailto:ldavis@msde.state.md.us">ldavis@msde.state.md.us</a>

Date	Title of Report	Staff person Responsible
<b>September 30</b>	LSTA Grant sub grants- funds (Library Services and Technology Act ) encumbered or expended, FFY 2010	Susan Paznekas <a href="mailto:spaznekas@msde.state.md.us">spaznekas@msde.state.md.us</a>
<b>September 30</b>	County Library Capital Grant  Quarterly Reports Due	Renee Croft  <a href="mailto:RCroft@msde.state.md.us">RCroft@msde.state.md.us</a>
<b>September 30</b>	Internet Policy Review Form Due	Paula Isett  <a href="mailto:pisett@msde.state.md.us">pisett@msde.state.md.us</a>
<b>October 29</b>	Last date to file ERate Form 486 for service starting July 1, 2011	Susan Paznekas  <a href="mailto:Spaznekas@msde.state.md.us">Spaznekas@msde.state.md.us</a>
<b>October 31</b>	LSTA Grant final reports, FFY 2010	Susan Paznekas  <a href="mailto:spaznekas@msde.state.md.us">spaznekas@msde.state.md.us</a>
<b>October 31</b>	Certification for Cooperative Local- State Library Aid Programs	Sandy Stafford  <a href="mailto:sstafford@msde.state.md.us">sstafford@msde.state.md.us</a>
<b>November 1</b>	County Audit Reports due at DLDS  Three copies are required.	Carlotta Davis  <a href="mailto:cdavis@msde.state.md.us">cdavis@msde.state.md.us</a>
<b>November 1</b>	County Annual Reports	Linda Davis  <a href="mailto:ldavis@msde.state.md.us">ldavis@msde.state.md.us</a>
<b>December 30</b>	County Library Capital Grant  Quarterly Reports Due	Renee Croft  <a href="mailto:RCroft@msde.state.md.us">RCroft@msde.state.md.us</a>